

Collings Park Trust

A meeting of the Board of Trustees was held on 12th October 2021 at Lexden Hartley Avenue, Plymouth.

Trustees present: Andrew Leigh (Chair), Liz Rawlings, Mike Taylor

Also present: Lois Conrad (Secretary), Sam Smith (Treasurer), Andy Stewart (Chair, Management Committee)

Minutes

- 1 **Minutes** of the meeting held 1st October 2019 were approved. Arising, there have been no further Board meetings since then due to restrictions imposed during the Covid 19 pandemic.
- 2 **Annual Report 2020-21** – updated sections of the standard format, including a financial statement, will be prepared for approval at the next Board meeting.
- 3 **Finance** – a spreadsheet was tabled showing the draft income and expenditure for 2020-21 which required further adjustments before inclusion in the annual report. The balance was reported as circa £8.6K. Membership fees income was just over £1K and Crowdfunding over £6K. Further income is expected from Gift Aid.
- 4 **Progress Against Plans** – Management Committee proposals to complete the water harvesting project, encourage additional volunteer participation, and improve composting facilities were approved. Further representations would be made to local councillors about improving the through pathway surfaces and any measures that might discourage illegal incursion to Collings Park.
- 5 **Policies** – all current policies are now under review and a new data protection policy would be considered with a view to adoption.
- 6 **Future Meetings** –
AGM 2020/21: 7pm on Tuesday 30th November 2021 at Lexden.
Proposed future Board meeting dates to be circulated for comment.