

Collings Park Trust

A meeting of the Board of Trustees was held on 8th November 2022 at 12 Fortescue Place.

Board Members Present: Andrew Leigh (Chair), Mike Taylor; **Apologies:** Liz Rawlings.
Also present: Lois Conrad (Secretary), Andy Stewart (Chair, Management Committee).

Minutes

- 1 **Minutes** of the meeting held 12th October 2021 were accepted.
- 2 **Finance** - noted a reduction in 2021/22 in the income from membership fees, partially due to illness of membership secretary. **Resolved** to recruit more 'supporters' by publicising previous achievements resulting from funds raised by supporters and promote full membership as a 'gift' packaged with Trust tea towels and mugs. **Resolved** to transfer the following remaining restricted to unrestricted funds: postcode local trust, rainwater harvesting, compost bins. Greggs Foundation (bee keeping) funds will remain restricted. Noted current bank balance of £8,896 and receipt of £1,192 through a gift aid claim. **Resolved** to maintain a restricted reserve of £2,000 and to update assets list.

- 3 **Annual Report 2021/22** – approved.

- 4 **Progress against plans** - noted a (verbal) report about tree planting, water harvesting, an end-of-term pre-school picnic and the Platinum Jubilee community event. Noted the need to make the pond deeper, given the impact of the recent drought.

Noted that the sports pitches on Collings Park were no longer in use, possibly leaving the field vulnerable to housing development. The Trust had been approached by Ocean City Football Club, looking to transfer to Collings Park, and several informal discussions had been held. However, the scheme does not appear viable currently. The Chair held an informal meeting with the Council's *Community Forest* Project officers and the sports pitch team with a view to the Trust taking a long-term lease on the field at a peppercorn rent and putting it to mixed use. Also noted a report of a meeting at a community garden in Plymstock to investigate how the City Council licenses land to community groups. **Resolved** to work towards creating a mixed use, 'village green' plan for the sports pitch area that could be advanced as circumstances allow and would help pursue Luke Pollard MP's challenge to the Trust.

- 5 **Policies** - following a review, **resolved to adopt** revised Communication and Data Protection policies and draft new Conflict of Interest and Safeguarding policies for future adoption. Noted the necessity for all trustees and management committee members to read the Safeguarding, Health and Safety and Data Protection policies.

- 6 **Future Meetings** - AGM 29th November, format agreed, venue sought, agenda published 15th November.