

Collings Park Trust Management Committee Minutes

23rd July 2024

at Brunel House, Albert Road, Saltash

Present: Andy Stewart (Chair), Andrew Leigh, Sam Smith, Liz Rawlings, Lois Conrad, Geraldine Whitby, Dy Taylor, Tony Bray

Apologies for absence from Maureen Geens

Sam was thanked for hosting the meeting.

1. Minutes of last meeting (30th April 2024) were accepted.

Matters arising:

Improvements to main pathway. £135 of the £1,000 received from Cllr. Dylan Tippits' community fund has been used to finance renovation of the steps between the two levels of the garden. The remainder will be put towards widening the north end of the path along the west side of the garden.

Plymouth Pear: Andy S has contacted Luke Pollard by email to ask about progress with the Plymouth Pear project, and whether a specimen might be available to plant in the community garden.

Signage: Two of the three signs regarding dogs have been mounted at garden entrances.

2. Health & Safety No health and safety concerns were raised. A site hazard inspection will be undertaken in the near future.

3. Finance, Membership & Funding

There is **£7,680** in the account at present. Liz and Andrew signed the necessary paperwork to set up an easy access savings account. £5,000 to be transferred into this.

Membership is static at 8 household memberships, 4 individual members and 6 supporters, bringing £556 to the accounts annually. Andy S to print more Supporter application forms. Liz and Lois agreed to carry out a targeted leaflet drop.

4. Policies, Procedures & Key Documents

All in date and uploaded to the Collings Park Trust website. It was agreed to draft a policy and 'ground rules' for groups wishing to hold events in the community garden.

5. Progress and Planning for the Community Garden

Compton Pre-School held their end-of-year garden party in the community garden on 19th July and were very grateful for its use once more.

We have agreed to a request from a local family to hold a birthday party in the garden on 25th July.

Mannamead WI are holding a picnic in the garden on 7th August.

6. Future Events Planning

It was agreed to organise another picnic at some point in the next month or two.

7. External Events

There has not been any further contact from the Plymouth Open Spaces Network.

8. Feedback from Board of Trustees

Andrew L reported that AGM will be held on Tuesday 26th November.

9. AOB

- Insurance is due for renewal on 12th August, premium remains at a much reduced level (£168.24).
- Follow-up required to the meeting with Andy Ball (PCC) in Collings Park playing field, where he informed us about a programme of installing restrictive hardware at entrances to open green spaces deemed vulnerable to unauthorised vehicular access. Can this be pursued for the entrance off of Egguckland Road?
- The identity of our local PCSO is not currently known, but it would be a good idea to identify them and invite them to the garden for familiarisation.

10. Date and venue of next meeting: Tuesday 22nd October 2024, 19:00 hrs, to be held at Andrew and Lois' home (12 Fortescue Place).