

# **COLLINGS PARK TRUST - MEMBERSHIP SCHEME**

## **Introduction**

Collings Park Trust, a Charitable Incorporated Organisation registered with the Charity Commission (registered charity No. 1163248), has created a community garden and wildlife area for the benefit of the local community. The Trust has been successful in securing grants towards various major works, however, it is necessary to generate a regular income stream to cover smaller day to day costs as well as unavoidable commitments such as insurance premiums, stationery, banking, and website fees. To this end the Trust has created a membership scheme which will we believe engenders a sense of ownership and encourages active participation in the project.

Membership demonstrates local support and can be viewed favourably by organisations in a position to help. So please consider joining and lending your support to this worthwhile project.

## **Membership Options**

The scheme will offer two forms of membership, namely Member and Supporter.

- Members will have full voting rights.
- Supporters will be considered as informal or associate (non-voting) members.

## **Benefits of Membership**

Whilst all local residents will be welcome to use the community space and participate in the Trust's activities, Members will receive the following benefits:

- Voting rights on CPT matters.
- Inclusion on CPT membership communications by email.

## **Subscription Fees**

### **Members**

There are two levels of subscription fees for Members:

- Individual membership, with a fee of £4.00 per month / £44.00 per year.
- Household membership, with a fee of £6.00 per month / £66.00 per year, giving full membership for up to two named adults (other members of the household will be considered as Supporters).

### **Supporters**

- Individual subscription fee of £1.00 per month / £12.00 per year.

## **Payment Choices**

Membership fees will become due on the first of the month or annually on the first of the month following your anniversary of joining and will be accepted by bank transfer, standing order or by cheque. Cheques should be made payable to **Collings Park Trust** with your surname, house number and postcode on the back.

Payments to **Collings Park Trust** made by bank transfer or standing order should have your house number and postcode as the reference.

Bank: **CAF Bank**

Bank Sort Code **40-52-40**

Account Number **00026943**

**NB:** Where relevant please complete and return the **Charity Gift Aid Declaration**.

## **Data Protection**

All personal data provided on the membership application form will be handled in accordance with the Trust's Data Protection Policy and Data Protection Procedure. These documents, along with the Trust's Privacy Notice, may be viewed on the Collings Park Trust website (<https://www.collingsparktrust.org>), or hard copies will be provided on request.

**COLLINGS PARK TRUST MEMBERSHIP APPLICATION**

Please complete and return this form to:

**Collings Park Trust, C/O 19 Cranmere Road, Plymouth PL3 5JY**

Date of Application	/ /	dd/mm/yyyy	Membership No.	<input type="text"/>	(CPT to allocate)
Membership Category (please mark with X)					
	Individual £4 pcm/£44 pa	Household £6 pcm/£66 pa	Supporter £1 pcm/£12 pa		

**Applicant 1**

Title	<input type="text"/>
First Name	<input type="text"/>
Last name	<input type="text"/>
Address 1	<input type="text"/>
Address 2	<input type="text"/>
Address 3	<input type="text"/>
Address 4	<input type="text"/>
Post Code	<input type="text"/>
Home Phone	<input type="text"/>
Mobile Phone	<input type="text"/>
Email	<input type="text"/>
Signature*	<input type="text"/>

**Payment method:**Bank transfer Standing order Cheque 

(please tick one)

**Applicant 2** - for Household Membership please supply details of 2nd applicant

Title	<input type="text"/>
First Name	<input type="text"/>
Last name	<input type="text"/>
Mobile Phone	<input type="text"/>
Email	<input type="text"/>
Signature*	<input type="text"/>

***\*Applicants signing this membership form are acknowledging their interest in furthering the purposes of Collings Park Trust***

## Charity Gift Aid Declaration – multiple donation

### Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**In order to Gift Aid your donation you must tick the box below:**

I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to:

**Name of Charity:** Collings Park Trust (Reg No. 1163248)

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

### My Details

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

### Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.